### Haider A. Mansour

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Austin, TX 78717

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*Complete introduction to community interpreting training and language*

*Assessment for English and Arabic.*

***Summary***

*My goal is to obtain a dynamic, challenging opportunity where my experience and knowledge can contribute to the overall success of a business.*

***Education***

***University of Baghdad Baghdad, Iraq***

*Bachelor Degree- Economics and Education 1997- 2001*

***Training***

*first aid CPR and AED certification.*

*OSHA safety training.*

***Work History and Experience***

***Security Industry Specialists Austin, TX***

*FT/ Security Specialist* ***05/2013 –present***

* *Patrols assigned post on foot or patrol vehicle to maintain visibility and observe possible unusual activity*
* *Investigate and report maintenance and safety conditions, which might endanger the client, its associates, or public safety*
* *Ensure that daily administrative documentation is kept concise and complete at all times; maintain all daily assigned equipment in functional and presentable condition*

***Flextronics Austin, TX***

*Material Handler/Test Operator* *01/2012-06/2012*

* *Count, Weigh or measure incoming or outgoing items*
* *Compare and identify information against bills and invoices*
* *Examine incoming shipments for damage or shortages*
* *Complete paperwork or forms required for documentation*
* *Operate material handling equipment such as pallet jack, hand truck and dollies to move stock and reorganize storage*

***Smith Protective Services Austin, TX***

*Non Commissioned Security Officer 08/2011-01/2012*

* *Perform checks of locks, lights, phones, and security equipment*
* *Report on activities at the end of assigned shift*
* *Contact the police or emergency services when necessary*
* *Investigate disturbances*
* *Monitor the integrity of property boundaries*

***Army &Airforce Exchange Service Camp Mabry, Austin TX***

*Senior Store Associate- Customer Service 08/2010-08/2011*

* *Accurately manage a cash drawer*
* *Handle customer inquires and solve all transactions*
* *Accurately balance and close cash drawer at the end of my shift*
* *Cash checks, give rain checks, and process law-a-way purchases*
* *Process payment plans on military star card*
* *Process refund and accurately give cash back/or refund purchase to credit card*

***Techwise Ft.Hood KilleenTX***

*Foreign Language Speaker (FLS) 05/2010-08/2010*

*Interpreter*

* *Able to speak fluent Arabic and effectively converse in Basic English*
* *Able to perform assigned role under inclement weather conditions such as rain, sleet, snow, humidity, heat, etc*
* *Physically capable of carrying up to 20 pounds of equipment and working in an outdoor field environment, able to operate a radio*

***Austin Independent School District***

***Food Service Austin, TX***

*Cafeteria 08/2009-05/2010*

* *Set up serving area and serve a wide variety of food items*
* *Clean and store dishes, utensils, cafeteria equipment, and food supplies*
* *Assist with packing and loading/unloading food and serving equipment*
* *Assemble and/or heat prepared foods*
* *Operate food service machinery and equipment*
* *Perform minor clerical duties related to the food service program*

***Global Language Solutions/L3 Communications***

***Interpreter/Translator to the U. S. Baghdad, Iraq***

***Armed Forces*** *10/2005-03/2009*

* *Served as translator for the U.S. Military operations in Iraq*
* *Translated written documents from Arabic to English and vice versa*
* *Served as a teacher to Iraqi Army for military transition*
* *Demonstrated superior communication skills and cross-cultural communication*
* *Used Microsoft Office Suite and other computer applications to complete job duties*
* *Served as a team leader, mentor, and advisor for groups of 10 to 15 soldiers*

***EODT Security***

***Security Guard Baghdad, Iraq***

*02/2004-10/2005*

* *Served as a security guard at multiple military checkpoints*
* *Performed area patrols and perimeter security checks*
* *Served as a watchtower guard*
* *Licensed to carry a handgun*

***Other Skills***

* *Exceptional listener and communicator who effectively conveys information verbally and in writing*
* *Ability to listen, write, and speak effectively*
* *Computer-literate performer with extensive software proficiency covering wide variety of applications (Word, Excel, Powerpoint, Outlook)*
* *Proven relationship-builder with unsurpassed interpersonal skills*
* *Personable professional whose strengths include cultural sensitivity and an ability to build rapport with a diverse workforce in multicultural settings*